

Agenda

Overview and Scrutiny Performance Board

Thursday, 25 April 2024, 10.00 am
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Scrutiny on telephone number 01905 844963 or by emailing scrutiny@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board

Thursday, 25 April 2024, 10.00 am, County Hall, Worcester

Membership

Councillors:

Cllr Tom Wells (Chairman), Cllr James Stanley (Vice Chairman), Cllr Alastair Adams, Cllr David Chambers, Cllr Brandon Clayton, Cllr Matt Dormer, Cllr Emma Stokes, Cllr Richard Udall, Cllr Shirley Webb and Mr Tim Reid

Co-opted Church Representatives (for education matters)

Vacancy (Church Representative - Catholic)

Parent Governor Representatives (for education matters)

Vacancy (Primary) and Vacancy (Secondary)

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declaration of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Assistant Director for Legal and Governance in writing or by e-mail indicating both the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 16 April 2024). Further details are available on the Council's website. Enquiries can also be made through the telephone number/e-mail address listed in this agenda and on the website.	
4	Confirmation of the Minutes of the Previous Meeting (previously circulated).	
5	Refresh of the Scrutiny Work Programme	1 - 28
6	Scrutiny Chairmen (and Lead Member) Update and Cabinet Forward Plan	29 - 34

Agenda produced and published by the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [Council's Website](#)

Item No	Subject	Page No

NOTES

Recording of the Meeting

Members of the Overview and Scrutiny Performance Board are reminded that this meeting will be recorded, stored electronically and available through the Council's Website following the meeting. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used and may also be stored electronically and accessible through the Council's Website.

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 APRIL 2024

REFRESH OF THE SCRUTINY WORK PROGRAMME

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider the Scrutiny Work Programme for 2024/25, prior to it being submitted to Council for approval.

Developing a Scrutiny Work Programme

2. The current 2023/24 Scrutiny Work Programme was agreed at Council on 18 May 2023. It is now timely for the work programme to be refreshed for the coming year. The refreshed work programme will be considered by full Council on 16 May 2024.
3. In preparation for this meeting, Panel Chairmen have consulted with their Scrutiny Panels, relevant Cabinet Members with Responsibility and Directors on any amendments they would like to make to their work programme. Draft Work Programmes for the Board, Panels and Health Overview and Scrutiny Committee (HOSC) are attached at Appendix 1.
4. Members are reminded that the Council's Constitution includes a requirement for the OSPB (using the Panels where appropriate) to receive, comment and advise on the Council's policy framework.
5. The Board is also asked to consider whether, in addition to the Policy Framework and standing items it considers, there are any other issues that should be added to its Work Programme.
6. In determining its Scrutiny Work Programme, the Board needs to consider a number of points.

Issues suitable for scrutiny

7. The Board has agreed to use the following criteria to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.
 - Is the issue a priority area for the Council?
 - Is it a key issue for local people?
 - Will it be practicable to implement the outcomes of the scrutiny?
 - Are improvements for local people likely?
 - Is there any evidence to it is a poor performing service?
 - Will it result in improvements to the way the Council operates?
 - Is it related to new Government guidance or legislation?

8. In considering the proposed work programme Members should also aim for it to be:
- balanced, in terms of some topics being of longer duration and some being suitable for shorter study
 - Mixed in terms of covering different topics/directorates
 - Not so onerous that there is no flexibility and room left for smaller, additional items such as Call-ins, to be added in at a later time if the OSPB regards it as a priority, and
 - Taking account of the resources available to support scrutiny.

Purpose of the Meeting

9. The Overview and Scrutiny Performance Board (OSPB) is asked to:
- consider the reports from Panel Chairmen on potential work programme topics;
 - consider whether there are any issues which should be added to the OSPB's Work Programme;
 - determine the Scrutiny Work Programme for 2024/25 to be considered by full Council.

Supporting Information

Appendix 1: Draft 2024/25 Overview and Scrutiny Work Programme

Contact Point for this Report

Samantha Morris, Interim Democratic Governance and Scrutiny Manager - Tel: 01905 844963 Email: sjmorris@worcestershire.gov.uk

Background papers

In the opinion of the proper officer (in this case the Assistant Director for Legal and Governance) the following are the background papers relating to the subject matter of this report:

- [Agenda for Overview and Scrutiny Performance Board on Wednesday, 21st July, 2021, 10.00 am - Worcestershire County Council \(moderngov.co.uk\)](#)

[All agendas and minutes are available on the Council's website.](#)

DRAFT SCRUTINY WORK PROGRAMME 2024/25

Overview and Scrutiny Performance Board

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
25 April 2024	Refresh of the Overview and Scrutiny Work programme	Annually	
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
24 June 2024	Update on the progress of the recommendations from Developer-Funded Highways Infrastructure and Section 278 Technical Approval Scrutiny	28 April 2023	Considered by Cabinet on 25 May 2023
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
24 July 2024	Update on the Corporate Plan	26 July 2023	
	Update on the progress of the recommendations from the Child and Adolescent Mental Health Services Scrutiny	19 December 2023 27 February 2023	Considered by Cabinet on 30 March 2023 and the Herefordshire and Worcestershire Integrated Care Board
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
25 September 2024	Annual Update from Worcestershire Local Enterprise Partnership (LEP)		

	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
17 October 2024	Annual Crime and Disorder Meeting	19 October 2023 20 October 2022 21 October 2021	
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
November 2024	Budget Scrutiny		
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
January 2025	Budget Scrutiny		
	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan	Each meeting	
February 2025	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan		
March 2025	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan		
	Review of Overview and Scrutiny Performance Board Work Programme		

Possible Future Items			
TBC	Income Generation		Suggested at 17 March 2020 meeting
TBC	Crime and Disorder – Safety of Worcestershire parks and open spaces		Suggested at 30 September 2021 meeting
TBC	Update on the Drugs and Alcohol Strategy	30 January 2023	
TBC	Draft Scrutiny Report: Education, Health and Care Plans (EHCPs)		
TBC	Youth Work		Suggested at 19 October 2023 meeting
Standing Items			
Each meeting	Scrutiny Chairmen (and Lead Member) Update, Work Programme and Cabinet Forward Plan (including Quarterly Performance and In-Year Budget Monitoring – Feedback from Scrutiny Panels where appropriate)		
March	Refresh of Overview and Scrutiny Performance Board Work Programme	Annually	March
April	Refresh of the Overview and Scrutiny Work programme	Annually	April

September	Annual Update from Worcestershire Local Enterprise Partnership (LEP)		September
October	Annual Crime and Disorder Meeting	20 October 2022	October
November – January (as appropriate)	Budget Scrutiny	Annually	November – January (as appropriate)
As necessary	Call-ins		As necessary
As necessary	Commissioning work for Scrutiny Panels		As necessary
As necessary	Establishing Scrutiny Task Groups (agreeing Terms of reference and Reports)		As necessary
As necessary	Advising on Council's Policy Framework i.e. Sustainable Community Strategy (if any), Corporate Plan, Children and Young People's Plan, Local Transport Plan, Youth Justice Plan, 'Act Local in Worcestershire' framework, such other plans and strategies as required by law to form part of the Policy Framework		As necessary

DRAFT SCRUTINY WORK PROGRAMME 2024/25

Adult Care and Well Being Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
20 May 2024	Update on NHS Continuing Health Care (CHC) including funding implications	14 January 2022	Suggested July 2022
	Worcestershire Safeguarding Adults Board Annual Report 2022/23	24 March 2023	Deferred from 20 March 2024 meeting
	Update on Direct Payments	20 May 2022	Suggested at 20 May 2022 meeting
3 July 2024	Update on How to Access Adult Social Care (the Adult Social Care Front Door)	13 October 2023	Requested at 22 January 2024 meeting and following a Demand and Price Management Initiative presented to 20 March 2024 meeting
	Staff Vacancies and Retention		Requested at 28 September 2022 meeting
	Delivery of the All-Age Carers Strategy	6 July 2023	
	Performance (Q4 January to March) and In-Year Budget Monitoring	20 March 2024	
7 October 2024	Deprivation of Liberty Standards (DoLS) Update		Suggested at 22 January 2024 meeting
	Implementation of a Framework for Residential and Nursing Care		Requested at 22 January 2024 meeting and following a Demand and Price Management Initiative presented to 20 March 2024 meeting
	Care Homes and Independence Focussed Domiciliary Care Market Position (Including a Focus on Quality).		

	Shared Lives and Supported Living		
4 December 2024	Delivery of Adult Safeguarding Model		Suggested at 22 January 2024 meeting
	Performance (Q2 July to September) and In-Year Budget Monitoring (to include an update on the 2024/25 savings plans).		
	Update on the Implementation of Worcestershire Learning Disability Strategy 2023-2028		
	Update on Assistive Technology in Care Planning	14 July 2023 14 January 2022	
January 2025	Scrutiny of 2025/26 Budget		
	18-64 age group Framework for Residential Care (to include the Care Cubed Tool to negotiate specialist placements)		Requested following a Demand and Price Management Initiative presented to 20 March 2024 meeting
March 2025	Performance (Q3 October to December) and In-Year Budget Monitoring		
	Update on the Implementation of the Integrated Care System Autism Strategy	6 July 2023	
	Sensory Impairment – information and Support Available including relationships with health partners		Healthwatch suggestion March 2024, which will complement their own activity
	Refresh of the Scrutiny Work Programme	March 2024	
Possible Future Items			
TBC	<u>Initiatives detailed in the Demand and Efficiencies Management – Adult Social Care Report (20 March 2024)</u>		To be looked at individually

	<ul style="list-style-type: none"> • Maximising Income and Reducing Debt in Adult Social Care, including Application of Best Value Guidance when arranging Care • Double Handed Domiciliary Care • Update on the Council's Information and Advice Offer • Reablement Services • Review of Hospital Discharge Pathways 	20 March 2024 7 November 18 July 2022	
TBC	Care Navigation Hub		Suggested at 20 March 2024 meeting
TBC	Joined-Up Review across Adult Social Care and All-Age Disabilities	6 July 2023	
TBC	Transition of Children in Care to Adults		
TBC	Review of the Effectiveness of the 3 Conversations Approach to Adult Social Care		Healthwatch suggestion March 2024
TBC	Building Together – progress on Adult Social Care Co-production Journey		Healthwatch suggestion March 2024
Standing Items			
March	Worcestershire Safeguarding Adults Board Annual Update	15 March 2022 24 March 2023	Annually
March	Refresh of the Scrutiny Work Programme	March 2024	Annually
September	Compliments and Complaints for Adult Services	28 September 2022 5 December 2023	Annually
November/January	Budget Scrutiny		Annually
March/July/ October/December	Performance and In-Year Budget Monitoring		Quarterly

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DRAFT SCRUTINY WORK PROGRAMME 2024-25

Children and Families Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
22 May 2024	An outline of the Valuing Care Project (which involves triangulating needs with costs and outcomes to drive better value from placements, prevent entry into care and improve outcomes in the system).		
	Remuneration of Foster Carers		Added by Panel on 21 March 2024
	Careers Advice in High Schools		Chairman agreed item be added to Work Programme – February 2023
4 July 2024	Worcestershire Safeguarding Children's Partnership Annual Safeguarding Report	7 July 2023	
	The impact of Worcestershire Children First being brought back 'in house'		Added by Panel on 21 March 2024
	Forecast Outturn 2023/24 Mitigating Actions – report on progress achieved		Added by Panel on 21 March 2024
	Performance (Q4 January - March) and Year End Budget Monitoring		
25 September 2024	Update on Special Educational Needs and Disabilities (SEND) Accelerated Action Plan Incorporate sufficiency of SEND places in schools	6 December 2023	Added by Panel on 21 March 2024
	An update on the Valuing Care Project (which involves triangulating needs with costs and		

	outcomes to drive better value from placements, prevent entry into care and improve outcomes in the system).		
	Performance (Q1 April to June) and In-Year Budget Monitoring		
18 November 2024	Children Missing Education		Following consideration of attendance at January 2024 Panel, suggested that this wider issue could be reported back on in Autumn 2024.
	Performance (Q2 July to September) and In-Year Budget Monitoring (to include an update on the 2024/25 savings plans).		
January 2025	Scrutiny of 2025/26 Budget		
March 2025	Annual Update on Educational Performance Outcomes	21 March 2024	
	Performance (Q3 October to December) and In-Year Budget Monitoring		
	Refresh of the Scrutiny Work Programme	March 2024	
Possible Future Items			
TBC	Home to School Transport		
TBC	SEND – Outcome of Full Inspection		available later in 2024
Standing Items			
March	Education Performance outcomes		Annually
March	Refresh of the Scrutiny Work Programme	March 2024	Anually

July	Worcestershire Safeguarding Children Partnership - Annual Safeguarding Report		Annually
November/January	Budget Scrutiny		Annually
March/July/ September/ November	Quarterly Performance and In-Year Budget Monitoring		Quarterly

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DRAFT SCRUTINY WORK PROGRAMME 2024/25

Corporate and Communities Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
3 June 2024	Update on the Voluntary Redundancy Scheme	18 January 2024 (2024/25 Budget)	Requested at the 18 January 2024 meeting
	Worcestershire's Volunteers	9 January 2023	Agenda planning March 2024
23 July 2024	Performance (Q4 January - March) and Year End Budget Monitoring		
1 October 2024	Performance (Q1 April to June) and In-Year Budget Monitoring		
25 November 2024	Performance (Q2 July to September) and In-Year Budget Monitoring		
	Update on Implementation of Libraries Unlocked	23 November 2023	November 2024 TBC
January 2025	Scrutiny of 2025/26 Budget		
March 2025	Performance (Q3 October to December) and In-Year Budget Monitoring		
	Refresh of the Scrutiny Work Programme	March 2024	

Possible Future Items			
TBC	Farming and Rural Estates		Suggested at 8 June 2023 meeting

TBC	Income Generation including results of scoping exercise undertaken for the provision of weddings on countryside sites		Suggested at 28 March Meeting
TBC	Review of Museums, Arts and Culture Strategy 2023/24	1 November 2022	
TBC	Update on Rewards System for Staff: Employer of Choice		Agenda Planning August 2023
TBC	TV and Film Policy Briefing		Raised at 18 May 2023 agenda planning meeting
TBC	Worcestershire One Public Estate		Suggested at 14 February 2022 meeting
TBC	Electric Vehicle charging points on the County Council Estate		Suggested at 14 February 2022 meeting
TBC	Report It (Website function to report an issue)		Suggested at 26 March 2024 meeting To be scheduled with Comments, compliments and complaints
TBC	Member Portal	29 September 2023	Suggested at 26 March 2024 meeting To be scheduled with Comments, compliments and complaints
TBC	Communication Policies for Social Media		Suggested at 26 March 2024 meeting
Standing Items			
November/January	Budget Scrutiny		Annually
March	Refresh of the Scrutiny Work Programme	March 2024	Annually
TBC	Annual update on the Council's energy purchasing arrangement via the West Mercia Energy Joint Committee including the Business Plan	17 January 2022	Agreed at October 2021 Overview and Scrutiny Performance Board

TBC	Councillors Divisional Funding Scheme	20 July 2021	A regular report to Scrutiny on the operation of the WCDF is required under the Scheme
TBC	Performance monitoring of comments, compliments and complaints	29 September 2023 25 July 2023 28 March 2023 1 November 2022	

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DRAFT SCRUTINY WORK PROGRAMME 2024/25

Economy Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
5 June 2024	Workforce Planning (including over 50's and rural sector workforce)		Rescheduled from March meeting, agreed by Chairman.
	Strategic Infrastructure, including road and rail developments		
	Shrub Hill Quarter		
15 July 2024	Performance (Q4 January - March) and Year End Budget Monitoring	25 March 2024	
3 October 2024	Performance (Q1 April to June) and In-Year Budget Monitoring	15 July 2024	
20 November 2024	Performance (Q2 July to September) and In-Year Budget Monitoring	3 October 2024	
January 2025	Scrutiny of 2025/26 Budget		
March 2025	Performance (Q3 October to December) and In-Year Budget Monitoring		
	Refresh of the Scrutiny Work Programme	March 2024	
Possible Future Items			
TBC	UK Shared Prosperity Fund – looking at forward trajectory beyond 2025 and output data per District		Suggested by Chairman

TBC	The implications of the cancellation of the High Speed 2 (HS2) on the Local Transport Plan 5		Awaiting Government guidance – consider overlap and implications for the Environment Overview and Scrutiny Panel
TBC	Commercialisation Strategy of the County Councils Property Assets		Suggested by the Chairman
TBC	The role of the Council in encouraging the development of commercial space and support for specific growth sectors identified in the Economic Strategy 'the Plan for Growth 2020 – 2040'		Panel Member suggestion June 2022
Standing Items			
March/July/September/November	Performance and In-year Budget Monitoring		Quarterly
March	Refresh of the Scrutiny Work Programme	March 2024	Annually
November/January	Budget Scrutiny Process		Annually

DRAFT SCRUTINY WORK PROGRAMME 2024/25

Environment Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
14 May 2024	Flood Risk Management Annual Report	23 March 2023	Annual standing item
	Update on cutting congestion	13 May 2022	
	Update on cycling and walking infrastructure	13 May 2022	
	Net Zero Policy Update	30 November 2023	Requested 25 January 2024 Panel
17 July 2024	Biodiversity Net Gain		Suggested at 26 May 2023 Panel
	Environment Plan		Suggested by CMR 26 May 2023 Panel
	Local Nature Recovery Strategy		Suggested by CMR 26 May 2023 Panel
	Environment approach: partnership working		Suggested by CMR June 2022
	Performance (Q4 January to March) and Year End Budget Monitoring		
14 October 2024	Highways Innovations update	18 January 2023	
	Gully Cleansing		Added to the Work Programme by the Chairman October 2023.
	Performance (Q1 April to June) and In-Year Budget Monitoring		

27 November 2024	Update on (i) Demand Responsive Transport and (ii) Community Transport	25 September 2023	
	Performance (Q2 July to September) and In-Year Budget Monitoring		
January 2025	Budget Scrutiny 2024/25		
	Road Safety and Reduction of Speeding by use of Built Highways Infrastructure	13 May 2022	Update in 12 to 18 months
	Safer Streets outside Schools		Resulting from Motion to Council 18 May 2023
March 2025	Performance (Q3 October to December) and In-Year Budget Monitoring		
	Refresh of the Scrutiny Work Programme	March 2024	
Possible Future items			
TBC	Renewal of Highways Maintenance Contract		Requested by Chairman 8 February 2024
TBC	Local Transport Plan 5		Suggested by Cllr Jenkins June 2023
TBC	Section 38 agreements and adoption of roads		
TBC	Worcestershire Street Scape Design Guide		Prior to being considered by Cabinet
TBC	Waste Management Service Contract	8 November 2022	Update report once contract extension has been agreed

Standing Items			
March/July/ September/ November	Budget and In-year performance monitoring		
March	Refresh of the Scrutiny Work Programme	March 2024	Annually
November/January	Budget Scrutiny Process		Annually
TBC	Flood Risk Management Annual Report	23 March 2023	Annually

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DRAFT SCRUTINY WORK PROGRAMME 2024/25

Health Overview and Scrutiny Committee

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes / Follow-up Action
13 June 2024	Adult Mental Health Inpatient Services Redesign		Suggested by Herefordshire and Worcestershire Health and Care NHS Trust on 17 April 2023. HOSC also had opportunity to visit the Hill Crest Ward and Elgar Unit in December 2023
8 July 2024	Topics to be allocated		
9 September 2024	Topics to be allocated		
11 October 2024	Cancer Pathway Update - including awareness raising, screening, waiting lists and diagnosis to start of treatment	12 January 2022 16 April 2024	Update requested at 16 April 2024 meeting
	Haematology		Suggested at 10 May 2023 Meeting
12 November 2024	Annual Review of Public Health (including the Public Health Ring Fenced Grant)	13 November 2023	To include Health and Wellbeing Strategy
	Update on Dermatology	15 March 2024	Update requested at 15 March 2024 meeting
January 2025	Herefordshire and Worcestershire Health and Care Trust Care Quality Commission Inspection (including Hill Crest)	15 March 2024 11 October and 13 March 2023	Requested at 15 March 2024 meeting
	Update on Dental Services Access	9 March 2022	Requested at 9 March 2022 meeting
	Update from West Midlands Ambulance Service	27 June 2019 7 December 2023	
February 2025	Topics to be allocated		
March 2025	Refresh of the Scrutiny Work Programme		

April 2025	Routine Immunisation Update	8 July 2022 16 April 2024	Update requested at 16 April 2024 meeting
Possible Future Items			
TBC	Frailty and Progress with Implementation of the New Strategy		Outcome of 7 December 2023 meeting
TBC	Maternity* and Newborn Services (First 100 days) – including maternity services, health visitors, screening, parental support, family hubs	*HOSC scrutinised progress of Maternity Services following the CQC inspection September 2021 – May 2023	Agenda planning 23 February 2024
TBC	Implementation of the Pharmacy First Programme		
TBC	Diabetes Pathway - including awareness raising, screening and diagnosis to start of treatment		Agenda planning 23 February 2024
TBC	Update on Workforce Pressures	10 May 2023 10 June 2022	Requested at 10 May 2023 meeting
Ongoing	Update on Improving Patient Flow*	7 December, 15 June & 10 February 2023 9 May, 8 July, 17 October, 1 December 2022	
TBC	Community Paediatric Services		Suggested at Agenda Planning 23 August 2022
TBC	Neurology		Suggested at 10 May 2023 Meeting
TBC	Stroke Services – update	17 October 2022	
TBC	End of Life Care	10 June 2022	Requested at 10 June 2022 meeting
TBC	Glaucoma Services		Suggested at 17 October 2022 meeting
TBC	NHS Health Checks Programme		Requested at 13 January 2023 meeting

TBC	Podiatry services (to be scheduled with Diabetes Pathway)		Requested at 10 February 2023 meeting
TBC	Long Term plan for Worcestershire Acute Hospitals NHS Trust Theatres		Requested at 13 March 2023 meeting
TBC	Dementia	9 May 2022	Requested at 7 December 2023 meeting
Standing Items			
When required	Substantial NHS Service Changes requiring consultation with HOSC		
TBC	NHS Quality Accounts Quality and Performance		
Annual	Annual Review of Public Health (including the Public Health Ring Fenced Grant)	13 November 2023	To include Public Health Ring Fenced Grant and Update on Health and Wellbeing Strategy
TBC	Performance Indicators		
TBC	Update from West Midlands Ambulance Service	27 June 2019 7 December 2023	
March	Refresh of the Scrutiny Work Programme	13 March 2023 13 March 2024	

*Scrutiny of patient flow is a continuation of the Scrutiny Task Group in November 2021

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OVERVIEW AND SCRUTINY PERFORMANCE BOARD 25 APRIL 2024

SCRUTINY CHAIRMEN (AND LEAD MEMBER) UPDATE AND CABINET FORWARD PLAN

Summary

1. Members of the Overview and Scrutiny Performance Board (the Board) are asked to provide feedback on the work within their Scrutiny remit, Panels and Task Groups and any items to be considered from the latest Cabinet Forward Plan.

Member Updates

2. In order to ensure that Members of the Board are fully informed about issues relating to scrutiny in Worcestershire, communication between Members is essential.
3. Members of the Board are therefore invited to feedback on recent Scrutiny meetings (including performance and budget monitoring), Task Groups and emerging issues and developments within their remit. Regard for the Council's statutory requirements in relation to access to information will be critical.
4. Board Members' areas of responsibility are as follows:
 - Adult Care and Well Being Overview and Scrutiny Panel – Shirley Webb
 - Children and Families Overview and Scrutiny Panel – David Chambers
 - Corporate and Communities Overview and Scrutiny Panel – Emma Stokes
 - Economy Overview and Scrutiny Panel – Matt Dormer
 - Environment Overview and Scrutiny Panel – Alastair Adams
 - Health Overview and Scrutiny Committee (HOSC) – Brandon Clayton
 - Crime and Disorder – Richard Udall
5. To assist in their role, scrutiny lead members have the benefit of regular briefings from the Directorates they are shadowing, something which was put into place by the Strategic Leadership Team (SLT). These briefings, alongside the Cabinet Forward Plan (see below), can be used to help identify any emerging issues that may be appropriate for future scrutiny. Recognising that work across the County Council is of interest and value to all Board members, the notes from these briefings (where produced) are available to all members electronically.
6. The main responsibilities of the Board are:
 - Commissioning work for Scrutiny Panels
 - Establishing Scrutiny Task Groups (agreeing Terms of reference and Reports)

- Advising on Council's Policy Framework ie Sustainable Community Strategy (if any), Corporate Plan, Children and Young People's Plan, Local Transport Plan, Youth Justice Plan, 'Act Local in Worcestershire' framework, such other plans and strategies as required by law to form part of the Policy Framework or which may be and have been adopted to be part of that Framework eg Corporate Plan, Budget
 - Call-ins
 - Designated by the Council as its statutory Crime and Disorder Committee and must meet at least annually.
7. The Board agreed to use a set of criteria (listed below) to help determine its scrutiny programme. A topic does not need to meet all of these criteria to be scrutinised, but they are intended as a guide for prioritisation.
- Is the issue a priority area for the Council?
 - Is it a key issue for local people?
 - Will it be practicable to implement the outcomes of the scrutiny?
 - Are improvements for local people likely?
 - Does it examine a poor performing service?
 - Will it result in improvements to the way the Council operates?
 - Is it related to new Government guidance or legislation?

Scrutiny Task Groups

8. Board Members recently discussed new ideas for topics to be scrutinised in detail. A *'Review of the Council's spend on Consultants, Locums, Temporary and Agency staff'* was agreed as the preferred topic to be taken forward. It is suggested that this work commences when the structural reorganisation of the Council has been completed. An intensive Select Committee style scrutiny exercise on this topic will therefore be planned for the Autumn and will take place over the course of a couple of days.
9. In the meantime, alternative suggestions for topics for a Scrutiny Task Group have been sought from Board Members.

Cabinet Forward Plan

10. The Board will wish to consider any issues arising from the Council's Forward Plan. The latest version of the Plan available at the time of Agenda despatch is attached at Appendix 1 for consideration.

Purpose of the Meeting

11. Members of the Board are asked to feedback on:
- the work within their Scrutiny remit, Panels and Task Groups;
 - key issues from the Directorate that may be appropriate for future scrutiny;
 - performance information they have queries or concerns about;
 - items in the Forward Plan which they consider may be possible issues to scrutinise; and
 - any other issue which they feel is relevant/of interest to the OSPB.

Supporting Information

Appendix 1: Forward Plan [Forward Plan](#)

Contact Point for the Report

Samantha Morris, Overview and Scrutiny Manager - Tel: 01905 844963
Email: sjmorris@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Assistant Director for Legal and Governance) there are no background papers relating to the subject matter of this report:

[All agendas and minutes are available on the Council's website.](#)

FORWARD PLAN

FORMAL NOTICE OF KEY DECISIONS TO BE TAKEN BY, AND PRIVATE MEETINGS OF, CABINET (OR OTHER EXECUTIVE DECISION-MAKING BODY OR PERSON)

Forward Plan	Decision Not Before	Page No.
Transfer of Local Enterprise Partnership Function Cabinet Member Decision	15 April 2024	4
Severn Arts Load Configuration <i>New Entry</i> Cabinet Member Decision	22 April 2024	5
Resources Report – Provisional Financial Results 2023/24 <i>New Entry</i>	27 June 2024	6
'Called In' Decisions or Scrutiny Reports Potentially Key Decision	Within the plan period	7
Notices of Motion Potentially Key Decision	Within the plan period	8

All entries will be for decision by Cabinet unless otherwise indicated

EXTRACT OF THE CABINET

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